

APPROVED MINUTES

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.org

ACTION MEETING**ROOSEVELT HIGH SCHOOL****THURSDAY, SEPTEMBER 24, 2015**

3:00 pm (Meeting convenes with anticipated adjournment into Executive Session)

7:00 P.M. (Meeting convenes in Public Session)

“The Mission of the Roosevelt Union Free School District is to educate the whole child to excel, thereby ensuring achievement for all. Failure is Not an Option”

The Action Meeting of the Roosevelt Union Free School District Board of Education was held on **Thursday, September 24, 2015** at the Roosevelt High School, 1 Wagner Avenue, Roosevelt, New York 11575

I. CALL TO ORDER

The Board of Education Meeting was called to order by Board Vice President, Willa Scott at 3:19 p.m.

II. DETERMINATION OF QUORUM

The following members of the Board were present:

Willa Scott, Vice President
Charlena H. Croutch, Trustee
Wilhelmina Funderburke, Trustee
Alfred T. Taylor, Trustee

Lenore Pringle, District Clerk

The following member of the Board were NOT present:

Robert Summerville, Board President

The following school administrators were present:

Dr. Deborah Wortham,	Superintendent of Schools
Dr. Robert Brisbane,	Assistant Superintendent for Human Resources and Professional Development
Marnie Hazelton,	Assistant to the Superintendent for Elementary Education
Greg Hamilton,	Assistant to the Superintendent for School Services
Trevá Patton,	Interim Assistant to the Superintendent for Secondary Education
Lyne Taylor,	Assistant Superintendent for Business and Finance

III. MOTION TO CONVENE IN EXECUTIVE SESSION TIME: 3:21pm

For discussing the following:

- Matters of personnel concerning “employment, hiring of a particular person(s), negotiations and disciplinary issues within the school district.”

MOTION BY: A. Taylor SECOND BY: W. Funderburke YEA: 4
NAY: 0
ABSTAIN: 0

IV. CALL TO ORDER TIME:

V. MOTION TO RECONVENE IN REGULAR SESSION

MOTION BY: A. Taylor SECOND BY: W. Funderburke YEA: 4
NAY: 0
ABSTAIN: 0

VI. PLEDGE OF ALLEGIANCE

VII. SUPERINTENDENT’S REPORT

**Senior Class Officers*

VIII. INDIVIDUAL ITEMS FOR ACTION *pages 4-12***A. Organizational Items**

1. Approval of Board Minutes
2. 2nd Reading Policy 6130 Update
3. Request for Transportation Appeal

B. Curriculum and Instruction

1. Approval of Committee on Special Education Minutes
2. Out of State Professional Development
3. Consultant Service Agreements

C. Business

1. Treasurer's Report – June 2015
2. Claims Audit Report – June 2015
3. Extra Classroom Activities
4. Reserve Caps

D. Human Resources & Professional Development

- Schedule A: Certified Staff Resolutions
- Schedule B: Classified Staff Resolutions
- Schedule C: Extra Duty Stipend
- Schedule E: Substitute Teacher
- Schedule H: Name Change

D. School Services

1. Use of Facilities
2. Special Education Transportation

IX. CONSENT AGENDA ITEMS *pages 13-14***X. SUPPLEMENTAL AGENDA *pages 16-18*****IX. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION ITEMS ONLY**

At this time, the public is given the opportunity to address the Board of Education on ACTION, items **only**. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

B. CURRICULUM & INSTRUCTION**1. APPROVAL OF COMMITTEE ON SPECIAL EDUCATION MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of July 2015.

MOTION BY: A. Taylor SECOND BY: W. Funderburke YEA: 4
NAY: 0
ABSTAIN: 0
MOTION PASSED

2. OUT OF STATE CONFERENCES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **National Science Teachers Association (NSTA)** for **Ms. Catherine Beasley** to be held in Philadelphia, PA., from Thursday, November 12, 2015 through Sunday, November 14, 2015. Payment should not exceed \$1,200.00 during the 2015-16 grant-funding period.

Funding Source: Title I SIG (a) F 2110-406-16-0011

MOTION BY: C. Croutch SECOND BY: A. Taylor YEA: 4
NAY: 0
ABSTAIN: 0
MOTION PASSED

3. CONSULTANT SERVICE AGREEMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Consultant Service Agreement between Roosevelt Union Free School District and eSpark. eSpark will provide the following:
- 200 licenses for middle school students
 - 200 licenses for special education students
 - Students will be identified as to who will receive Academic Intervention Services

Total expenses to the District not to exceed \$71,044.00.

Funding Source: School Improvement Grant (SIG) Cohort 2 F 2110-469-16-0011
IDEA 611 F 2250-469-16-0032

MOTION BY: W. Funderburke SECOND BY: C. Croutch YEA: 4
NAY: 0
ABSTAIN: 0
MOTION TO TABLE

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Cross Contract between Roosevelt Union Free School District and Putnam/Northern Western BOCES Curriculum Center to participate in the Integrated Social Studies/ELA Curriculum for Grades K – 7 for 2015-2016 (July 1, 2015 – June 30, 2015) for Nassau BOCES School Districts. **Payment should not exceed \$2,530.00 during the 2015-16 funding period.**

MOTION BY: A. Taylor SECOND BY: C. Croutch YEA: 3
NAY: 0
ABSTAIN: 1 W. F
MOTION PASSED

C. BUSINESS

1. TREASURER'S REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer's Report for **JUNE 2015**.

ITEM TABLED AUGUST 20, 2015 – PENDING FURTHER REVIEW

MOTION TO UNTABLE

MOTION BY: _____ SECOND BY: _____ YEA: _____
NAY: _____
ABSTAIN: _____
REMAIN TABLED

2. CLAIMS AUDITOR'S REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor's Report for **JUNE 2015**

ITEM TABLED AUGUST 20, 2015 – PENDING FURTHER REVIEW

MOTION TO UNTABLE

MOTION BY: _____ SECOND BY: _____ YEA: _____
NAY: _____
ABSTAIN: _____
REMAIN TABLED

3. EXTRA CLASSROOM ACTIVITIES FUND

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Extra-Classroom Activities balances for the period ending June 30, 2015.

CLUBS	BALANCE
Art	\$ 18.60
Audio Visual	\$ 110.00
Centennial Avenue School	\$ 566.72
Citizens Advisory	\$ 83.60
8 th Grade	\$ 5,125.32
9 th Grade	\$ 135.75
10 th Grade	\$ 21.00
11 th Grade	\$ 1,238.15
12 th Grade	\$ 3,697.50
Chorale Society	\$ 62.60
Dance	\$ 434.51
Drama/Theatre	\$ 98.60
Dads for Education	\$ 74.60
Family and Consumer Science	\$ 88.55
Future Business Leaders of America	\$ 129.60
Future Homemakers of America	\$ 348.11
Interest Account	\$ 40.60
National Honor Society (Junior High)	\$ 209.32
National Honor Society (Senior High)	\$ 713.16
Peer Mediation	\$ 412.76
Pinch Hitters	\$ 1,784.45
Prekindergarten	\$ 2,218.01
Roosevelt High School	\$ 3,322.21
Roosevelt Middle School	\$ 1,342.08
Student Government (Elementary)	\$ 962.57
Student Government (High School)	\$ 527.50
Ulysses Byas School	\$ 1,815.78
Washington Rose School	\$ 5,103.82
Yearbook	\$ 1,790.29
Total	\$32,475.76

ITEM TABLED AUGUST 20, 2015 – PENDING FURTHER REVIEW

MOTION TO UNTABLE

MOTION BY: A. Taylor SECOND BY: W. Funderburke

YEA: 4NAY: 0ABSTAIN: 0

MOTION PASSED

MOTION BY: C. Croutch SECOND BY: A. Taylor

YEA: 4NAY: 0ABSTAIN: 0

MOTION PASSED

(CONTINUED BUSINESS)

4. BUDGET AMENDMENT – RESERVE CAPS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves amending the amount of funds transferred into the Reserves at a cap amount not to exceed the following:

Reserve for Workers Compensation	\$ 300,000.00	\$ 700,000.00
Reserve for Capital Projects	\$ 3,700,000.00	\$ 2,000,000.00
Reserve for Retirement System Contributions	\$ 900,000.00	\$ 1,900,000.00
Reserve for Unemployment	\$ 600,000.00	\$ 600,000.00
Reserve for Repairs	\$ -	\$ -
Reserve for Technology	\$ 500,000.00	\$ 500,000.00
TOTAL	\$ 6,000,000.00	\$ 5,700,000.00

MOTION BY: W. Funderburke

SECOND BY: C. Croutch

YEA: 4NAY: 0ABSTAIN: 0**MOTION TO TABLE**

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**SCHEDULE C**
EXTRA DUTY STIPEND

All fingerprint and background checks have been satisfactorily completed

1. EXTRA DUTY STIPEND

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following certified faculty member for the Roosevelt High School Robotics Coach for the 2014-2015 school year:

<u>Name</u>	<u>Stipend</u>
Glynn, Gail	\$7,229.00

Appropriation in Budget: A2850.158-08-0000 (General Fund)

ITEM TABLED AUGUST 20, 2015 – PENDING FURTHER REVIEW

MOTION TO UNTABLE

MOTION BY: _____ SECOND BY: _____ YEA: _____

NAY: _____

ABSTAIN: _____

REMAIN TABLED

****BLOCK VOTE Items b-f***

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following clerical staff member for the Adult Education Program for the 2015-2016 school year. The stipend for this position is the contractual hourly rate of \$24.04.

<u>Name</u>
Gutierrez, Bertha

Funding Source: F2340.16-16-1525
(Employment Preparation in Education Grant)

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified faculty members for Roosevelt Middle School Co-curricular clubs for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jones, Nancy	Student Council	\$2,076.00
Schriefer, Ashley	Art Club	\$735.00
Anderson-Reid, Hope	Culinary Arts	\$1,267.00
Gallagher, Elizabeth	National Junior Honor Society	\$877.00
Imbriano, Marie	7 th Grade Advisor	\$1,267.00
Notaro, Joseph	8 th Grade Advisor	\$1,267.00
Palma, Vincent	Music Band Leader	\$5,000.00

Appropriation in Budget: A2850.158-07-0000 (General Fund)

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified faculty members for Ulysses Byas ES Co-curricular clubs for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Wagner, Angela	Empowerment Club	\$575.00
Lewis-Evans, Jocelyn	Safety Patrol	\$575.00

Appropriation in Budget: A2850.158-04-0000 (General Fund)

- e. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individuals for Winter Coaching positions for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Guido, Frank	B/G Winter Track	\$2,768.00
Smith, Markina	Girls Varsity Basketball Assistant Coach	\$2,996.00
Smith, Edith	Girls Jr. Varsity Basketball Head Coach	\$3,231.00

Appropriation in Budget: A2855.158-07/08-0000

- f. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for **School Sports Supervision** for the 2015-2016 school year. The individual listed below represents an available pool and is not guaranteed employment. Supervisors will be selected as needed and at the discretion of the Athletic Director. The stipend for this position is the RTA contractual rate of **\$32.43 per hour**.

Name

Richardson, Ricky

Appropriation in Budget: A2855.158-07/08-0000

MOTION BY: A. Taylor SECOND BY: W. Funderburke

YEA: 4

NAY: 0

ABSTAIN: 0

MOTION PASSED

E. SCHOOL SERVICES**1. USE OF FACILITIES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities request for the Roosevelt Alumni Association to use the High School Auditorium on November 8, 2015 from 2:00 pm to 8:00 pm to host a Gospel concert.

Use of Facilities fees per Regulation 3280R are as follows:

Space rental	\$175
Overtime of two (2) security staff	\$300 (10hrs * \$30.00)
Overtime of (2) custodial staff	\$315 (10 hrs * \$31.50)
Total	\$790

MOTION BY: C. Croutch SECOND BY: A. Taylor

YEA: 4

NAY: 0

ABSTAIN: 0

MOTION PASSED

CONSENT AGENDA ITEM**A. ORGANIZATIONAL ITEMS****1. POLICY 6130 UPDATE 2nd READING - APPR (ANNUAL PROFESSIONAL PERFORMANCE REVIEW)**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the 2nd reading of the “**state mandated revisions**” to Policy 6130 – APPR (Annual Professional Performance Review).

B. CURRICULUM & INSTRUCTION**1. APPROVAL OF COMMITTEE ON SPECIAL EDUCATION MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of July 2015.

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT**SCHEDULE A****CERTIFIED STAFF RESOLUTIONS**

All fingerprint and background checks have been satisfactorily completed

1. CERTIFIED STAFF RESIGNATION

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the resignation of the following certified faculty member:

Name: Jackson, Aiesha
Position: Teaching Assistant
Location: Washington Rose ES
Date: August 21, 2015

SCHEDULE E
SUBSTITUTE TEACHERS

All fingerprint and background checks have been satisfactorily completed

1. SUBSTITUTE TEACHERS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following permanent substitute teachers. The rate of pay for certified substitute teachers is \$110.00 per diem.

Name

Hamilton, Danyi

Braitwaite, Monica

Appropriation in Budget: A2110.140-09-0000

MOTION TO APPROVE ALL ITEMS ON THE CONSENT AGENDA

- a. **BE IT RESOLVED**, that the Board of Education hereby approves all items on the Consent Agenda, as indicated above.

MOTION BY: A. Taylor SECOND BY: W. Funderburke

YEA: 4

NAY: 0

ABSTAIN: 0

MOTION PASSED

XII. QUESTIONS/COMMENTS FROM THE PUBLIC

At this time, the public is given the opportunity to address the Board of Education. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board **once**, for a maximum of **three (3) minutes**.

XIII. ADJOURNMENT**TIME: 9:53 PM**

MOTION BY: W. Funderburke SECOND BY: C. Croutch

YEA: 4NAY: 0ABSTAIN: 0*Next Board Meeting (PLANNING MEETING)****Date: OCTOBER 8, 2015******Time: 5:00 pm***

SUPPLEMENTAL AGENDA**D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT****SCHEDULE C**
EXTRA DUTY STIPEND

All fingerprint and background checks have been satisfactorily completed

1. EXTRA DUTY STIPEND

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified faculty members for Roosevelt High School Co-Curricular Clubs for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Postiglione, Justin	9 th Grade Advisor	\$1,267.00
Isom, Vivian	Audio Visual Club	\$1,267.00
Posada, Erika	Foreign Culture Club	\$1,480.00
Placide, Nathalie	Yearbook Club	\$2,878.00
Taylor, Lauren	11 th Grade Co-Advisor	\$2,076.00
Chase, Santrice	11 th Grade Co-Advisor	\$2,076.00
Glynn, Gail	Robotics Club	\$7,229.00
Wallace, Kimberla	12 th Grade Advisor	\$2,493.00
Lilly, Ana	12 th Grade Co-Advisor	\$2,028.00
Wright, Yolette	Student Government Advisor	\$2,493.00
McGrath, Teresa	National Honor Society	\$633.50 (shared stipend)
Craig, Donna	National Honor Society	\$633.50 (shared stipend)
Mattison, Jennifer	Drama Club	\$2,984.00
Manuel, Marilyn	Tickets Sales	\$1,663.00
Incao-Rogers, Virginia	SADD	<u>\$1,241.00</u>
		TOTAL \$32,442.00

Appropriation in Budget: Appropriation in Budget: A2850.158-08-0000 (General Fund)

MOTION BY: A. Taylor SECOND BY: C. Croutch YEA: 4
NAY: 0
ABSTAIN: 0
MOTION PASSED

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified faculty members as Afterschool Teachers for the 2015-2016 school year. The hourly rate is the RTA contractual hourly rate of \$38.05.

<u>Name</u>	<u>Location</u>
Henry, Valerie	Centennial Ave. ES
Ize-Iserhien, Eghosa	Ulysses Byas ES
Swaby, Alicia	Ulysses Byas ES

Appropriation in Budget: A2110.121/131-09-0000 (General Fund)

MOTION BY: A. Taylor SECOND BY: W. Funderburke YEA: 4
NAY: 0
ABSTAIN: 0
MOTION PASSED

E. SCHOOL SERVICES**1. USE OF FACILITIES******BLOCK VOTE Items a-b***

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities request form for the Boy Scouts of Nassau County to use the gymnasium at **Washington Rose Elementary School** on **Wednesdays from 2:15 to 4:00 pm**, from September 16, 2015 to June 22, 2016. No costs were calculated since troop leaders are District employees and no additional custodial or security services are required.
- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities request form for the Boy Scouts of Nassau County to use the gymnasium at **Centennial Avenue Elementary School** on Thursdays from 2:15 to 4:00 pm, from September 17, 2015 to June 22, 2016. No costs were calculated since troop leaders are District employees and no additional custodial or security services are required.

MOTION BY: W. Funderburke SECOND BY: A. Taylor YEA: 4
NAY: 0
ABSTAIN: 0
MOTION PASSED

- c. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Use of Facilities request form for AMC Childcare Center Inc./Community Academic Prep. to use the gymnasium at Washington Rose Elementary School on Mondays, Wednesday, Thursday and Fridays from 11:17 to 11:57 am during the 2015/16 school year, on days that the school is open, at no cost.

MOTION BY: A. Taylor SECOND BY: W. Funderburke YEA: 1A.T
NAY: 0
ABSTAIN: 1
MOTION FAILED

C. BUSINESS**1. INITIAL CONTRACT SERVICES AGREEMENT**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Initial Services Contract between the Nassau Board of Cooperative Educational Services and the Roosevelt Union Free School District for the 2015-2016 school year, in the amount of \$6,938,198.29 and authorizes the President of the Board to execute same.

MOTION BY: A. Taylor**SECOND BY: C. Croutch****YEA: 3****NAY: 0****ABSTAIN: 1 W. F****MOTION PASSED**